

## MEMBERSHIP CANCELLATION REQUEST FORM

Per the terms and conditions of your membership, all memberships require a minimum of fifteen (15) days written notification prior to your credit/debit card processing date to cancel your monthly recurring membership. All cancellation requests must be sent via our cancellation request form below. Cancellation requests submitted within the 30 day billing cycle will result in a final payment drawn from your account on your established auto draft date. Once final payment has been drawn from your account, clients will have 30 days from the last bill date to use the facilities. It is your responsibility to submit the cancellation request form 15 days in advance of your next bill date. There will be no refund issued once a payment has been charged to your credit card. All prepaid memberships are non-refundable.

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First name \_\_\_\_\_ Last name \_\_\_\_\_

Email Address \_\_\_\_\_ Phone Number \_\_\_\_\_

What's the reason for your cancellation? Please be honest - we truly want to know how we can better meet your needs. \_\_\_\_\_

\_\_\_\_\_

When would you like to cancel your membership? \_\_\_\_\_

By marking 'yes', I understand that submitting this form doesn't automatically cancel my membership. I also understand that a staff member will reach out to me to follow up, and that my requested cancellation date is subject to our gym's policies and procedures.

Yes       No